



Memo

To: Touro Alumni
From: Kristin Matthews, Director of Alumni Relations
Lawrence Raful, Dean and Professor of Law
Date: August 25, 2005
Re: Alumni Survey-Updated Information-Online Directory

We are delighted to report that Touro will shortly be hosting a new alumni directory online. Our plan is to go live in the middle of September. Please take a moment to update the attached information form and return in the envelope provided. As an alternative you may choose to update your information directly online. If that is your preference please go to www.tourolaw.edu and click the link for Alumni & Development and then click the Alumni Directory icon. In addition, please let us know if we have your permission to put your information online by checking the “opt-in” box. Once you “opt-in”, you may be able to specify that only certain information fields will appear online. If you check the “opt-out” box, only your name and class year will appear. Initially, we will provide each alum with his or her own password. Once you register on the site, you can change that password. You will also be able to update your information, as well as search for your classmates or any alum on the database according to class year, area of practice or geographic location. Once the online directory is in place, Touro will also be sending out electronic newsletters, invitations and event listings.

In addition to the information form and in an effort to serve you better, we have enclosed a short survey, please take a few moments to complete the survey and return it along with the information form to the Alumni Relations Office at the school. You may also complete them both online by following the directions above. We welcome any comments or suggestions you have and appreciate all of your input.

If you have any questions or comments, please do not hesitate to contact us at (631) 421-2244 x 472 or via e-mail to kmatthews@tourolaw.edu. Thank you for your participation and we look forward to hearing from you.