

TOURO LAW CENTER

Career Services Office Important Early 1L Dates

NYU PUBLIC SERVICE JOB FAIR

November 1, 2009 – Opening day for registration for the NYU Public Service Summer Job Fair. This is a **very** important program for first-year students to find summer jobs. To register, go to <http://www.law.nyu.edu/publicinterestlawcenter/careerfair/index.htm>. The deadline for registration is December 1. Please do not wait until the last minute, as NYU's servers tend to crash as the deadline approaches and you may not be able to register. *You should register even if you do not know if you will participate in the Fair.* There is no penalty for registering and then not submitting your resume to employers.

January 1, 2010 – Resume upload deadline. However, employers receive hundreds of applications and they tend to zone out after one or two hundred. Select your employers (up to 40) and upload your resume ASAP after you register. After January 1, the number of employers to whom you may apply will be further limited. Please speak with a counselor for more information.

February 4-5, 2010 – Attend the Job Fair at NYU.

SUMMER FUNDING OPPORTUNITY

November 13, 2009 at 3:00 p.m. – Application deadline for the LSPIN Fellowships, an excellent summer funding opportunity that has provided Touro students in the past with \$4,000 to fund otherwise non-paying summer jobs. Go to <http://www.tourolaw.edu/cso/docs/Application%20Instructions-2010.pdf> for application instructions and ask Tom Maligno in CSO for more information. Look on the CSO blog for additional funding sources.

FEDERAL JUDGES/GOVERNMENT AGENCIES

Early January 2010 – Federal judges look for summer interns early in a very competitive process which focuses on experience, undergraduate school and honors, and a few other distinguishing factors (some judges wait until first semester grades are issued). You should make an appointment with a counselor to have your resume and cover letter reviewed in early December so that you are able to send your documents to federal judges at that time.

Ongoing – Many federal agencies have application deadlines for summer positions that are earlier than most other employers. If you are interested in working for a federal agency, you should review the Federal Honors and Internship Handbook at www.law.arizona.edu/career/honorshandbook.cfm. Use “cookie” and “dough” as an ID and password to gain access to the site.

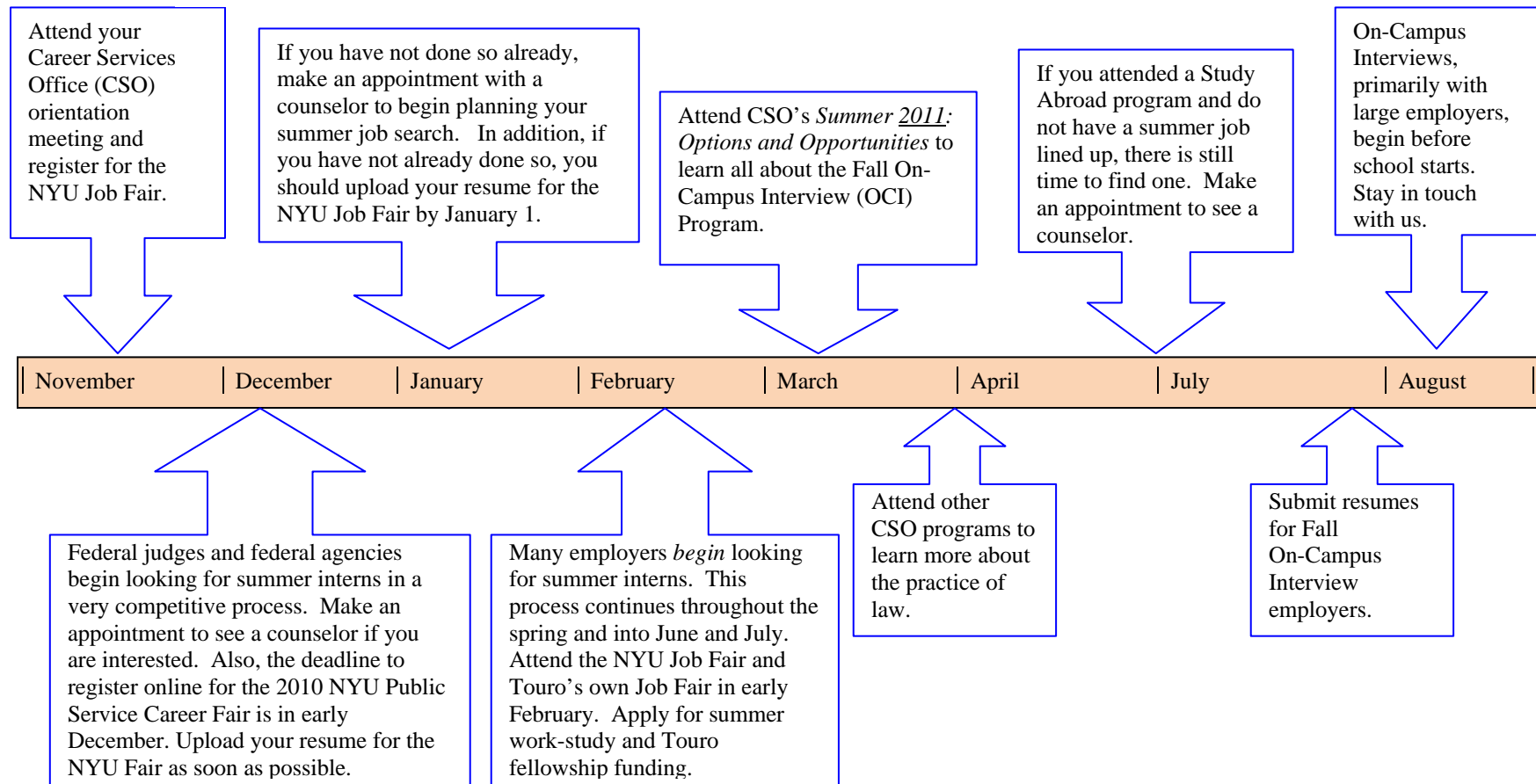
NYC BAR ASSOCIATION MINORITY FELLOWSHIP PROGRAM

Mid-January, 2010 – Application deadline for this program which selects students from traditionally underrepresented groups and, after an application process, matches them with large private law firms for summer positions. Look for notices regarding an information session about this program.

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First-Year Career Planning Timeline



YOUR CSO RIGHTS AND RESPONSIBILITIES

- You have the right to meet with a counselor frequently to develop a *Personal Career Plan*.
- You have the right to submit your cover letter and resume for review at any time (particularly when you have made changes to your documents).
- You have the right to schedule an interview prep session with a counselor before every interview.
- You are responsible for letting your counselor know of any changes to your job search documents so that they may be tailored to emphasize your strengths.
- You are responsible for keeping in touch with your counselor if you have any questions or concerns about your *Personal Career Plan*, if your legal career interests change, or if you have found employment so that other students might benefit from working for your employer in the future.