

**TOURO LAW CENTER
CONTINUING LEGAL EDUCATION**

Touro Law Center ("Touro" or "the Law Center") seeks to provide high quality continuing legal education programs, designed to meet the on-going needs of practicing attorneys. Touro is committed to providing practical, relevant legal education which also satisfies the MCLE requirements of New York State. Consistent with this policy, and in order to make MCLE available to all who need it, the Law Center maintains a reasonable tuition schedule for all of its CLE programs; provides opportunities for interest-free extended payment plans, accepts payment by credit card, provides alumni, student and municipal employee discounts, and grants full or partial tuition waivers under circumstances of extreme financial hardship. All reasonable attempts will be made to keep confidential the names and financial information of attorneys seeking financial hardship assistance.

REQUEST FOR FINANCIAL AID

All requests for financial aid must be received two weeks prior to the program date

Name: _____ Date: _____

Home Address: _____

Business Address: _____

Home Phone: _____ Business Phone: _____

Law School Attended: _____ Year Graduated: _____

Year of Admission: _____ Date of Birth: _____

I, _____, declare that because of my current financial hardship, I am unable to pay the full tuition rate for the following continuing legal education course and request the indicated waiver/discount:

Course Title: _____ Date: _____

Tuition: _____ Waiver: _____

My current financial situation that causes me to make this request is as follows:

In support of this request, I answer the following questions (attach separate sheets if necessary).

1. Are you a member of any bar associations? If yes, please indicate the names.

2. Indicate the requirement with which you must comply (*check one*) during your current reporting period:

- bridge-the-gap MCLE requirements (32 credits)
- veteran lawyer MCLE requirements (24 credits)

Indicate the date on which you must next report compliance: _____

3. List the MCLE credits you have already accumulated for your current reporting period:

Course	# Credits	CLE Provider	Financial Aid*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- indicate the amount of financial aid received, if any

4. Have you previously received Financial Aid from Touro or any other CLE provider in the past four years?

If yes, please provide details:

Course	# Credits	CLE Provider	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. Financial Aid Requested:

- (a) _____ I am requesting an interest-free payment plan.
Return completed Tuition Agreement Letter and sign below.
- (b) _____ I am requesting a partial or full tuition grant.
Complete items #6 and #7 and sign below.

For Use of Touro Law Center only:

Application Approved: _____

Amount of Grant: _____

Request Denied: _____

Date: _____